

NATIONAL OCCUPATIONAL STANDARD

TRANSLATOR /INTERPRETER LEVEL 6

REFERENCE CODE / 12UMS0274-6

OFFICIAL JOURNAL DATE/NO / 29/1/2013 - 28543 (Repeated)

Occupation:	TRANSLATOR/ INTERPRETER
	6^1
Reference Code:	12UMS0274-6
Institution(s) Issuing the Standard:	Republic of Turkey Vocational Qualifications Authority
Sector Committee to Verify the Standard:	VQA's Media, Communications and Publishing Sector Committee
Approval Date and Number of VQA Board of Directors:	Decision dated 26.12.2012 and No. 2012/97
Official Journal Date/No:	29/1/2013 - 28543 (Repeated)
Revision No:	00

¹Competency level of the occupation is set as level (6) within a matrix of eight (8) levels.

TERMS, SYMBOLS AND ABBREVIATIONS

RECEPTION: Perception and comprehension process of the content depending on the intellectual and cultural background of the recipient.

CONSECUTIVE INTERPRETING: Translation of a verbal message into the target language by parts following the speaker (interpreting on the phone, liaison interpretation, public service interpreting – including health, court, disasters and emergency cases – etc.)

TRANSLATION MEMORY: Database which consists of target language and source language matches as translation units formed by a specific software in electronic media in order to benefit from them in written translation activities.

MULTIMEDIA TRANSLATION: Interpretation of the texts which include lingual, visual, audio and motion images (such as subtitles, dubbing and voice-over)

LANGUAGE PLANE: Acceptable language levels which were structured depending on the using context and different social positions.

LIAW: Law on Intellectual and Artistic Works

VISUAL CHARACTERISTICS: Characteristics of the text such as the page setup and layout, figures, arrangement, graphics and tables, if any.

SERVICE REQUESTER: One or more persons or institutions in the position of addressee in order to set the definition of the work.

ISCO: International Standard Classification of Occupations

OHS: Occupational Health and Safety

DEFINITION OF THE WORK: Duration and volume of the work, source language and target language, area of expertise, purpose, format and place of the translation, other business information regarding the required technical equipment and environment and budgeting.

SIGN LANGUAGE: A systematic language used by persons having impaired hearing where the communication is ensured by moving hands, fingers, mimics and gestures.

PARALLEL TEXT: Other texts with similar features which can be referenced while examining the source text and forming the target text.

INTERTEXTUALITY: References and contextual interactions between different works of arts in literary texts.

TRANSLATION OF FIELDS OF EXPERTISE: Translating the written texts which require specific subject knowledge in a particular field of expertise.

SIMULTANEOUS INTERPRETATION: Interpretation of a verbal message into the target language in a simultaneous way with the speaker by using the proper technical equipment (whisper translation, sight translation, translation on television/radio, remote translation, bidule translation, conference, visio-conference, teleconference etc.).

LITERARY TRANSLATION: Translation of science and literature works.

LOCALIZATION: Translation of the contents such as computer software, web pages, computer games by using information technologies for adaptation to target language and culture.

DISCOURSE ANALYSIS: Analysing the strategy, wording, stress, tone, body language, language plane, explicit and latent contents and implications in a verbal message used by the speaker depending on the context and the environment.

TERMINOLOGY: List of the terms used in the texts.

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1. INTRODUCTION

Interpreter (Level 6) National Occupational Standard has been prepared by the working group created by VQA in accordance with the provisions of Article 21 of the Vocational Qualifications Authority (VQA) Law no 5544 (Amended: 11/10/2011 - Decree Law – Article 665/38).

Interpreter (Level 6) National Occupational Standard was evaluated by considering the opinions of relevant agencies and institutions in the sector, and it was approved by VQA Board of Directors following the examinations by VQA Media, Communications and Publishing Sector Committee.

2. INTRODUCTION TO THE OCCUPATION

2.1. Definition of the Occupation

Interpreter/Translator (Level 6) is a qualified person who performs the work organisation and initial preparation activities of the translation process within the framework of relevant regulations and/or contracts, OHS measures, quality standards and service procedures; performs interpretation, sign language interpretation and/or written translation activities and sustains his individual professional development.

Interpreter/Translator (Level 6), when the written translation service is provided, performs localization activities and translation of the various types of documents, literary and artistic works, various media and multimedia material contents in one language into a target language; when the oral translation service is provided, he carries out both consecutive and simultaneous interpretation of verbal messages into target language(s) between the participants during the interviews and occasions such as meetings, conferences where the attendees speak different languages; when the sign language is to be used, he carries out translation and all relevantactivities to provide communication in the target languageand interpreting all the contents expressed in oral or written way into the sign language.

Interpreter (Level 6) is liable to implement and manage the task that he is responsible for, during the translation process. To this end, he may also work in a team depending on the type of the work.

2.2. Placement of the Occupation in the International Classification Systems

ISCO 08: 2643 (Interpreters (Written and Oral) and Other Linguists)

2.3. Regulations on Health, Safety and Environment

Environmental Law No.2872 Social Security and General Health Insurance Law No. 5510 Occupational Health and Safety Law No. 6331 First-Aid Regulations

It is also essential to respect to the laws, codes and regulations on OHS and environment which are currently in force and to perform risk assessment on the subject.

2.4. The Other Legislation Related to the Occupation

Notary Public Law No. 1512 Law on the Protection of the Consumer No. 4077 Public Procurement Law No. 4734 Labor Law No. 4857 Act of Fees No. 492 Press Law No. 5187 Turkish Criminal Law No. 5237 Code of Criminal Procedure Law No. 5271

Merchants and Craftsmen Professional Organisations Law No. 5362

Law on People with Disabilities No. 5378

Law on Intellectual and Artistic Works No. 5846

Code on Civil Procedure No. 6100

Civil Servants Law No. 657

Regulation on Obtaining the Trading Permit and Operation License

Regulation on Notary Public Law

It is also essential to respect to the laws, codes and regulations and other legislation on the occupation which are currently in force.

2.5. Work Environment and Conditions

Interpreter (Level 6) works in companies, in public institutes and enterprises which provide translation services or works individually. Work environment is usually the offices of these institutes/enterprises and companies, meeting rooms, congress halls, sites or the personal work spaces of the interpreters.

Translator's workplace should have ventilation-heating-air conditioning systems with sufficient lighting systems, be furnished with ergonomic office equipment and the infrastructure providing communication means (internet connection, telephone, fax etc.). The interpreter who performs consecutive interpreting should place himself in a position where he can hear the speaker properly in the work environment; as for the simultaneous interpretation, the work environment should conform to the relevant TSI (Turkish Standard Institution) standards.

Interpreter (Level 6) keeps away from the actions and places which may endanger his occupational health and safety during the interpretation activity at sites and requests from the officers to take the necessary preventive measures.

Interpretation works are usually concerned with activities based on analytical reviews, contentration, searching and acquisition of knowledge and communication. Depending on this working style, information and communication technology means are intensely used. Management of translation process requires flexible working hours according to the workload and the solutions found for the problems that occur during this period. ISO/TSI standards and maximum working hours and conditions defined in European Union norms should be respected in oral translation.

2.6. Other Occupational Requirements

There are not any other requirements for this.

3. PROFILE OF THE OCCUPATION

3.1. Duties, Tasks and Performance Criteria

Duties		Taks		Perform	Performance Criteria		
Code	Name	Code	Name	Code	Description		
				A.1.1	Uses instruments and equipment according to the instructions and work procedures.		
			Following personal safety and work safety measures	A.1.2	Asks for first-aid advice in case of adverse conditions such as accidents, injuries occurred at work.		
		A.1		A.1.3	Contributes to the protection of work environment from dangers.		
				A.1.4	Ensures taking necessary measures according to the relevant legislations and standards for the cases which arise from work activities and may endanger the occupational health.		
		A.2	Evaluating the risks	A.2.1	Follows the workplace procedures in order to control the risks.		
A	Taking measures for OHS and environment			A.2.2	Identifies and reports the risk factors he encountered or the possible risks that may be encountered.		
	protection	A.3	Applying the emergency procedures	A.3.1	Acts in accordance with the exit or escape procedures in emergency cases.		
				A.3.2	Contributes to periodic trainings, studies and exercises for emergency exit and escape issues.		
				A.4.1	Uses resources such as energy, consumables etc. economically and efficiently.		
		A.4	Applying the environment protection standards and methods	A.4.2	Ensures that the environmental wastes and recyclable materials in his work environment are transfered to the right places.		
				A.4.3	Contributes to the trainings and studies carried out for protecting and improving the quality of environment.		

Duties	Duties		Taks		Performance Criteria		
Code	Name	Code	Name	Code	Description		
		B.1	Performing	B.1.1	Prepares his promotion documents (CV, information file etc.) which show his vocational qualifications and services.		
		В.1	introduction activities	B.1.2	Makes his promotion documents visible through information and communication technologies.		
		D 2	Shaping the	B.2.1	Receives the work definition together with the information related to the process, purpose, delivery date and content to be translated from the requester in written form.		
		B.2	translation demand	B.2.2	Decides to accept the work or not to accept by specifying the reasons considering the ethics, legal reasons or his vocational qualifications.		
				B.2.3	Forms the initial definition of the work with the requester according to the given demans and conditions.		
В	Making the work organisation (to be	В.3	Preparing the translation offer ²	B.3.1	Determines the broad definition of workand service conditions in oral/written way according to the demand of the requester (price, duration, purpose, payment conditions, legal issues, nature of the work etc.).		
	continued)			B.3.2	Preparesoffer document/file according to the service he offers in a suitable format according to the given definition of work and conditions.		
		B.4	Concluding the translation	B.4.1	Determines the extra conditions such as special conditions, legal rights, functions, quality standards, delivery/service time and delivery form concerning the translation service of the requester as well as additional conditions needed for securing the service quality.		
		D. 4	contract	B.4.2	Reaches the written agreement with the requester on the defined conditions for translation service.		
				B.4.3	Prepares the text of the contract in its suitable legal formincluding the defined service terms and legal conditions and completes the signing and approval process.		
		B.5	Providing the source text and auxiliary materails	B.5.1	Provides the source text and materials concerning the written and oral translation and/or the material supporting the translation service (parallel text, specific field glossaries, memories etc.) from the relevant sources.		
			•	B.5.2	Organizes the documents as ready for the use.		

² It applies for freelancers.

Duties		Tasks		Performance Criteria		
Code	Name	Code	Name	Code	Description	
				B.6.1	Evaluates the scope, conditions of the translation work that heaccepted.	
		B.6	Preparing the work program	B.6.2	Prepares the plan of the work in terms of duration, steps and materials considering his evaluations.	
				B.6.3	Organises the accommodation, transfers etc. according to his planning and necessities.	
		в.7	Performing the archive operations	B.7.1	Creates the archiving system of his translations and related content.	
	Making the work			B.7.2	Files his translations and related content according to the created or existing system.	
В	organisation (to be		Taking information	B.8.1	Backs up his translation records.	
	continued)	B.8	security measures during translation process	B.8.2	Applies the measures for information security and rights and confidentiality of the requester in translation process according to legal rules.	
				B.9.1	Ensures that his works are invoiced and taxed in accordance with the law.	
			Carrying out financial	B.9.2	Issues the documents for price collection of his works in accordance with the law.	
			procedures ³	B.9.3	Ensures that accounting records of his works are kept and protected in accordance with the law.	

³ It applies for freelancers.

Duties		Tasks		Performance Criteria	
Code	Name	Code	Name	Code	Description
			Performing the maintenance of translation memory	B.10.1	Removes the repeated records in translation memory.
	Making the work organisation	B.10		B.10.2	Carries out updates and improvements for keeping the memory clean considering the terminological changes and contextual likeness.
В				B.10.3	Ensures a large space for usage of the translation memory by using import and export operation.
				B.10.4	If he uses a translation memory owned by the requester, he uses it properly in accordance with the confidentiality contract.

Duties	Duties		Tasks		Performance Criteria	
Code	Name	Code	Name	Code	Description	
				C.1.1	Evaluates the text for the translation according to the demand, type of the text, contextual, structural and visual characteristics.	
			Performing the analysis of	C.1.2	Evaluates the text in terms of linguistic performance (terms, expression, language level etc.)	
		C.1	source text ⁴	C.1.3	Evaluates the the translatability and efficiency of source text in terms of language level.	
	Making preparations before			C.1.4	Removes the insufficiencies related to the used language considering the textuality criteria.	
				C.1.5	Contacts with the author of the source text for the incoherent points in the source text, if necessary.	
C	translation (to be continued)			C.2.1	Meets his information needs by determining the information need and resources related to the field, background information and glossary of the source content.	
		C.2	Researching for the translation	C.2.2	Examines the subject, field and background information of the source content according to the translation purposes.	
				C.2.3	Determines the meanings of the terms in the source content within the target language.	
				C.2.4	Examines the author and the work in literary translation in terms of intertextuality and wording.	
				C.2.5	Makes research for the cultural, social, political etc. characteristics of the speaker(s) in oral translation.	
				C.2.6	Examines the similar translations with regard to decisions for solving the translation problems.	

Dutie	Duties		Tasks		Performance Criteria	
Code	Name	Code	Name	Code	Description	
		C.3	Setting the translation strategy	C.3.1	Sets the function of the translation and method for forming the target text by considering the relation of the content with the factors outside the language and the characteristics of the target text.	
				C.3.2	Selects the proper language form for the target audience.	
				C.4.1	Checks the conformity of cabin and audio equipments of the simultaneous interpretation environment with the standards.	
	Making preparations before	C.4	Preparing the work environment and conditions	C.4.2	Checks if the position of the interpreter is suitable for proper communication with the speaker and enables him hear the speaker clearly in consecutive interpreting.	
С	translation			C.4.3	Ensures coordination with the speaker and meeting supervisor in terms of preferences related to the process and translation and speech flow, in oral interpretation.	
				C.4.4	Ensures coordination with translation team and team chief with regard to obtaining the texts of the speeches, work sharing according to the translation load, communication and environment arrangement, in simultaneous interpretation.	
				C.4.5	Checks if the technical hardware and software to be used in translation works well and makes them available for the translation process.	
				C.4.6	Ensures coordination with the officers from whom he received the work during the written translation.	
				C.4.7	Checks if the reference sources to be used in written translation are available for access in the work environment.	

Dutie	Duties		Tasks		Performance Criteria	
Code	Name	Code	Name	Code	Description	
				D.1.1	Ensures coordination with the speaker regarding the scope and segmentation of the consecutive interpretation.	
				D.1.2	Checks the suitability of environment and conditions for consecutive interpretation.	
		5.4	ACT: 2	D.1.3	Listens to the speaker by taking notes.	
		D.1	Making consecutive interpretation	D.1.4	Interprets the content of the speech consecutively with the assistance of the notes.	
				D.1.5	Ensures the accuracy and reliability of the translation.	
				D.1.6	Ensures the translation being fluent, understandable and communicative.	
				D.1.7	Ensures the conformity of the language, language level and terminology used in the interpretation with the related field.	
D	Interpreting			D.2.1	Checks the suitability of the environment and conditions for the simultaneous interpretation.	
				D.2.2	Checks if the translation system works by trying it together with the technical team.	
		D 2	Making simultaneous	D.2.3	Coordinates with the responsible person with regard to the scope of the translation.	
		D.2	Making simultaneous interpretation	D.2.4	Interprets the content of the speech simultaneously with the assistance of technical equipment.	
				D.2.5	Ensures the accuracy and reliability of the translation.	
				D.2.6	Ensures the translation being fluent, understandable and communicative.	
				D.2.7	Ensures the conformity of the language, language level and terminology used in the interpretation with the related field.	

Duties	Duties		Tasks		ance Criteria
Code	Name	Code	Name	Code	Description
				E.1.1	Translates the source text into target language according to the demand, characteristics of the text, reception conditions, and terminology and field language
		E.1	Translating fields of expertise	E.1.2	Checks the conformity of the translated text according to target language independent from the source text.
				E.1.3	Cooperates with an expert on the expertise field in the translation for checking the target text in terms of terminological and linguistic aspects.
		E.2	Making literary translation	E.2.1	Translates the source text into target language according to its textual characteristics and reception conditions.
				E.2.2	Checks the conformity of translated text with the usage norms of the target language independent from the source text.
E	Making written translation (to be continued)			E.2.3	Ensures the conformity of the translation with its sub-genre and tradition together with the relevant editors.
				E.2.4	Ensures coordination with other actors of the work such as editors and redactors during the publishing process in accordance with the provisions of LIAW and copyright agreement.
				E.2.5	Evaluates the amendment requests on the translation by the requester, gives reasons for his translation decisions when he does not accept these amendments.
		E.3	Making multimedia translation (to be continued)	E.3.1	Translates the source content into target language according to the demand, visual, audio and environmental characteristics of the text, reception conditions, terminology and field language.
				E.3.2	Ensures the internal coherence of the target text in terms of linguistic, formal, semantic characteristics.

Duties		Tasks		Performance Criteria	
Code	Name	Code	Name	Code	Description
		E.3	Making multimedia translation	E.3.3	Cooperates with an expert on the expertise field in the translation for checking the target text in terms of terminological and linguistic aspects.
				E.3.4	Ensures the conformity of the translation with its sub-genre and tradition together with the relevant editors.
E	Making written translation	E.4	Making localization	E.4.1	Translates the source content into target language according to the demand, characteristics of the text, reception conditions, terminology and field language in compliance with the local usage (considering the software codes and variants, if any) by using relevant software.
				E.4.2	Checks the content in terms of functionality for textual integrity and visuality in testing phase of the software translation.
				E.4.3	Removes the problems related to functionality for textual integrity and visuality of the tested content.

Duties	Duties		Tasks		Performance Criteria	
Code	Name	Code	Name	Code	Description	
				F.1.1	Compiles the information related to possible or existing customers and creates a customer portfolio.	
				F.1.2	Plans the duration of the relations with the service requesters in a way that this process shall include pre-service, service/translation and post-service phases.	
		F.1	Managing the relations with the persons and institutions who request the service	F.1.3	Carries out his relations with the service requesters within the framework of his portfolios and planned phases.	
				F.1.4	Performs evaluation and examination studies for identifying the satisfaction and expectation of the service requester.	
F	Performing quality activities for translation			F.1.5	Informs the service requester about the scope, content and method of the service to be provided in simultaneous and consecutive interpreting.	
	service			F.2.1	Prepares the work-flow of the translation work process as pre-service, service/translation and post-service phases which allow the monitoring and evaluation of the process.	
				F.2.2	Records the translation work processes according to the planned work-flow.	
		F.2	Following the translation work process	F.2.3	Checks the quality of the translation according to the type and method of the translation as well as the work-flow and the contract.	
				F.2.4	Receives feedback from his colleagues for hissimultaneous and consecutive interpretation performance	
				F.2.5	Receives feedback from the service requester in written translation.	

Duties		Tasks		Performance Criteria	
Code	Name	Code	Name	Code	Description
G	Engagement in professional development activities	G.1	Ensuring individual professional development	G.1.1	Collects information about training activities on vocational subjects by relevant institutions and identifies his personal training needs.
				G.1.2	Follows the latest developments in the qualification and the sector, reflects them to his works.
				G.1.3	Follows the changes in the legislations and norms concerning his task from the relevant reference sources, reflects them to his works.
				G.1.4	Plans and applies his short and long term professional development in accordance with his personal career targets.
		G.2	Contributing to vocational training	G.2.1	Exchange information with his colleagues on his working method and experiences.
				G.2.2	Gives analytic feedback on the translations concerning professional principles and subjects, if requested by his colleagues.

3.2. Instruments and Equipment Applied

- 1. Microphone and notepad for consecutive interpreting
- 2. Computer aided translation tools
- 3. Computer and its hardware (printer, scanner, external memory etc.)
- 4. Electronic and/or printed dictionary
- 5. Communication means (telephone, video phone, tele-conference systems, walkie-talkie, fax, telex, wireless internet access devices etc.)
- 6. Source and application documents (general forms, procedures, operating instructions etc.)
- 7. Stationary supplies (paper, pencil, paper puncher, stapler etc.)
- 8. Office equipments (photo copier, delineascope, paper shedder, calculator, paper cabinet with a lock etc.)
- 9. Optic/digital recorders and display devices (web cam, camera, video camera, CD, VCD, DVD, Blu-ray disc readers etc.)
- 10. Simultaneous interpretation devices and equipment

3.3. Knowledge and Skills

- 1. Knowledge and skills on research methods
- 2. Knowledge and application skills on consecutive interpreting technics
- 3. Knowledge and skills on using information communication technology tools
- 4. Knowledge and skills on using computer aided translation tools
- 5. Skills on achieving the knowledge and using the sources
- 6. Having general knowledge within the scope of working languages (including sign language)
- 7. Skills on having a good command of the working language in a level to allow simultaneous interpretation and consecutive interpreting
- 8. Skills on using the working languages (including sign language) effectively in a way to involve the expertise field and language planes
- 9. Knowledge and skills on creating and managing translation memories
- 10. Knowledge on national and international standards as well as legislations regarding the translation services
- 11. Knowledge on technical terminologies concerning the translation process
- 12. Knowledge on the field of expertise and terminology regarding the subjects being translated
- 13. Knowledge and skills on interpreting multimedia content
- 14. Skills on performing decipher
- 15. Attention and concentration skills
- 16. Skills on working in a team
- 17. Knowledge and skills on interpreting visual materials
- 18. Communication knowledge and skills

- 19. Knowledge on quality management
- 20. Recording and reporting skills
- 21. Knowledge and application skills on simultaneous interpretation techniques in conference interpretation field
- 22. Knowledge and skills on crisis and conflict management
- 23. Knowledge and skills on intercultural communication
- 24. Knowledge on OHS and environment protection regarding this qualification
- 25. Knowledge on financial transaction procedures regarding this qualification
- 26. Knowledge and application skills on analyzing methods of the texts and speeches
- 27. Planning and organizing skills
- 28. Knowledge and skills on solving the problems
- 29. Knowledge and skills on speaking, diction and addressing for oral interpretation
- 30. Knowledge and application skills on note taking techniques for oral interpretation
- 31. Knowledge on protocol and rules of good manners for oral interpretation
- 32. Advance level of oral expression skills in all active languages for oral interpretation
- 33. Skills on working under stressful conditions
- 34. Knowledge and skills on preparing introduction file and professional personal background/CV
- 35. Knowledge on basic pricing
- 36. Knowledge and skills on using the tools for creating and managing terminology
- 37. Knowledge and skills on using special software for localization translation
- 38. Knowledge and skills on time management

3.4. Attitude and Behaviours

- 1. Being neat in work environment
- 2. Considering the application of OHS and environment protection rules in work environment
- 3. Using the working time effectively and efficiently according to the nature of the work
- 4. Being planned and organized at work
- 5. Performing attentive observations and analysis during translation process
- 6. Working by focusing on service requester, technical process and quality in the translation process
- 7. Being visionary and prepared for the risks in the translation process
- 8. Being open to warnings and criticisim in the translation process
- 9. Being fast and practical in managing the translation process
- 10. Paying attention to the technical, financial and legal details and rules in managing the translation process

11. Taking effective and fast initiatives in managing the translation process within the borders of his authority

- 12. Realizing his rights, as an interpreter, in published translations which are intellectual properties (including printed texts obtained from oral interpretation) and of making his name appear on these materials
- 13. Respecting the working discipline and working principles of the work place
- 14. Getting right information from right persons in time for the work and transferring them
- 15. Avoiding the usage of clothes that may affect the interpretation in the sign language translations
- 16. Minding the usage of resources effectively
- 17. Working in line with the relevant EU norms and international norms for conference interpretation field
- 18. Respecting the confidentiality principle concerning his profession
- 19. Realizing life long learning for the subjects of his profession
- 20. Being open to innovations and new ideas regarding his profession
- 21. Acting properly in line with the manners and ethics of the profession
- 22. Taking OHS measures in site activities (disaster, emergency area etc.)
- 23. Following national and international developments
- 24. Working in line with the national and international quality standards, legislations and norms

4. ASSESSMENT AND CERTIFICATION

Assessment to be performed for certification in accordance with the national qualifications based on Interpreter (Level 6) Occupational Standard shall be realized both therotical and practical ways in written and/or oral forms in assessment and evaluation centers which fulfill the required working conditions.

Assessment method and application principles are elaborated in national qualifications to be prepared in accordance with this occupational standard. Assessment as well as the operations for certification are carried out within the framework of Vocational Qualification, Testing and Certification Regulations.

Note: This part will not be published in Official Journal but only in VQA website.

Annex: Contributers in Preparation Process of Occupational Standard

1. Members of Occupational Standard Working Group

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Fatma Pelin ASLAN Federation of Hearing Impaired (İEF), Vice Chairman

Hasan Hüseyin SELVİ, Member of Federation of Hearing Impaired (İEF) Auditor of Ministry of National Education, Rehabilitation of the Disabled People

3. Persons and Institutions Consulted for Opinions

Akdeniz University, the School of Foreign Languages

Ankara Chamber of Commerce

Atılım, University, Faculty of Science and Letters, Translation and Interpreting Department

Ministry of EU Affairs, Directorate for Translation Coordination

Bilkent University, the School of Applied Foreign Languages

Boğaziçi University, Faculty of Science and Letters, Translation Studies Department

Association of Translation

Association of Translation Companies

Professional Association of Interpreters

Cukurova University, the School of Foreign Languages

State Personnel Administration

Dokuz Eylül University, Faculty of Letters, Translation and Interpreting Department

Ege University, Faculty of Letters, Translation and Interpreting Department

Gazi University, the School of Foreign Languages

Gaziantep University, the School of Foreign Languages

Hacettepe University, Faculty of Letters, Translation and Interpreting Department

Hak Labor Union Confederation

İstanbul Chamber of Commerce

İstanbul University, Faculty of Science and Letters, Translation and Interpreting Department *

Federation of Hearing Impaired (İEF)

İzmir Chamber of Commerce

Karadeniz Technical University, the School of Foreign Languages

Small and Medium Enterprises Development Organisation

Marmara University, Faculty of Science and Letters, Translation and Interpreting Department

Okan University, Faculty of Science and Letters, Translation and Interpreting Department

Selçuk University, the School of Foreign Languages

Turkish Ministry of Justice, General Directorate of European Union Affairs

Turkish Ministry of Family and Social Policies, General Directorate of Social Services for Disabled and Old People

Turkish Prime Ministry, Department of Administrative Development

Turkish Ministry of Science, Industry and Technology, General Directorate of EU and Foreign Affairs

Turkish Ministry of Labor and Social Security, European Union Coordination Department

Turkish Ministry of Labor and Social Security, Labor and Social Security Training and Research Center

Turkish Ministry of Labor and Social Security, General Directorate of Occupational Health and Safety

Turkish Ministry of Foreign Affairs, Translation Department

Turkish Ministry of Customs and Trade, General Directorate of EU and Foreign Affairs

Turkish Ministry of National Education, General Directorate of Life-Long Learning

Turkish Ministry of National Education, General Directorate of Vocational and Technical Education

Turkish Ministry of National Education, General Directorate of Special Education and Counselling Services

Turkish Ministry of National Education, Head Council of Education and Morality

Turkish Ministry of National Education, General Directorate of Innovation and

Education Technologies

Turkish Association of Translation Companies

Turkish Accreditation Agency

Turkish Standards Institute

Turkish Association of Interpreters

Confederation of Progressive Trade Unions of Turkey

Turkish Tradesman and Craftsmen Confederation

Turkish Exporters Assembly

Turkish Statistical Institute

Interpreter (Level 6) National Qualifications Standard 12UMS0274-6/26.12.2012/ 00

Reference Code / Approval Date / Rev. No

Turkish Employment Agency, Active Workforce Services Department

Turkish Confederation of Labor Unions

Turkish Confederation of Employer Associations

the Conference Interpreters Association of Turkey

Interpreter (Level 6)
National Qualifications Standard
Union of Turkish Public Notaries

12UMS0274-6/26.12.2012/ 00 Reference Code / Approval Date / Rev. No

Turkish Union of Chambers and Commodity Exchanges

Yaşar University, Faculty of Science and Letters, Translation and Interpreting Department

Yıldız Technical University, Faculty of Science and Letters, Western Languages and Literature

Department

Board of Higher Education

4. VQA Sector Committee Members and Experts

Assoc.Prof.Dr. Cengiz ANIK, Chairman (Hak Labor Union Confederation)

Asuman DOĞAN, Vice Chairman (Turkish Ministry of National Education)

F.Özden KUTLU, Member (Turkish Ministry of Labor and Social Security)

Prof. Dr. Mehmet OKTAV, Member (Board of Higher Education)

Erol ERGİNAY, Member (Turkish Ministry of Science, Industry and Technology)

Nilgün AYDOĞAN, Member (Turkish Radio and Television Corporation)

Doğan SATMIŞ, Member (Turkish Union of Chambers and Commodity

Exchanges)

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Aylin RAMANLI, Member (Vocational Qualifications Agency)

Firuzan SİLAHŞÖR, Head of Department (Vocational Qualifications Agency)

Süleyman ARIKBOĞA, Sector Officer (Vocational Qualifications Agency)

Fatma GÖKMEN, Representative of Sector Committee

(Turkish Ministry of Family and Social Policies)

5. VQA Executive Board

Bayram AKBAŞ, Chairman (Representative of Turkish Ministry of Labor

and Social Security)

Assoc.Prof.Dr. Ömer AÇIKGÖZ, Vice Chairman (Representative of Turkish Ministry of

National Education)

Prof. Dr. Mahmut ÖZER, Member (Representative of Board of Higher Education)

Bendevi PALANDÖKEN, Member (Representative of Professional Organisations)

Dr. Osman YILDIZ, Member (Representative of Confederation of Labor Unions)

Mustafa DEMİR, Member (Representative of Confederation of Employer

Interpreter (Level 6) National Qualifications Standard Associations)

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